

## ADMISSIONS ARRANGEMENTS AT LONDON TUTORIAL COLLEGE

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London Tutorial College (LTC) is an independent College for boys and girls principally aged between 14 – 19 years from both the UK and overseas. LTC offers academic courses at GCSE and A level, and a wide variety of English language courses of different lengths. We welcome students from any background providing they may benefit, in our opinion, from the education on offer at LTC.

### Academic Courses

LTC will consider students for entry:

- Year 10 for the two year GCSE programme;
- Year 11 for the one year Fast Track GCSE programme;
- Year 12 for the two year A level programme;
- Year 13 for the one year Fast Track A level programme.

Entry is based upon interview, the reports and recommendations of the present school and school based tests. Non-EU students may also be skype interviewed and required to take a language exam (depending on circumstances). The entry tests consist of papers in Mathematics, English and the Sciences and individual tests are prepared based on what each student is going to study. These tests are taken before a firm place can be confirmed. When the papers are marked, the parents and agent are informed and the papers are stored. Courses will almost always start in September. Tests may also be administered on an individual basis at any time.

The criteria by which students will be chosen for entry are:

a. *Results gained in the entrance tests papers*

It is expected that successful pupils will reflect the potential indicated in their school report in all aspects of our entry process

b. *School Report*

In particular its assessment of pupil progress over a period of time and teachers' identification of innate potential – taking into account any other relevant evidence which may well include an Educational Psychologist' report.

N.B. *Specific Learning Differences*

At this stage in the selection process, every step will be taken to accommodate the needs of those with a specific learning difference (SpLD). Extra time may be allowed in our entry tests, subject to the written recommendation of an educational psychologist.

c. *Interview*

We aim to interview all local (UK based) applicants, and for overseas ones, to skype them if they are unable to visit the College in person. The academic manager usually carries out these interviews and fills out a Skype level test. During the interview we aim to explore the candidate's intellectual curiosity, to discover his/her co-curricular interests and talents and to evaluate his/her interpersonal skills in order to choose those who will be most suited to, and benefit from, life at LTC. We also check the language level of overseas students. Candidates will usually be interviewed by the Principal who will determine which candidates should be offered places in liaison with the Admissions Registrar and Academic Manager, if relevant.

#### *16+ Admissions Policy and Procedure for Candidate Entry*

All applicants seeking a place on an A level course at LTC will be expected to obtain the following:

- a. GCSE (or equivalent): minimum of 5/6 grade C or above which must include English and preferably Mathematics.
- b. For A Level study, a grade B or C at GCSE (or equivalent) is required to study the same subject; for any student wishing to study mathematics and physics, we expect a minimum grade B, or better. Overseas students' school reports are taken into consideration for those students who have not taken a GCSE. It is highly recommended that an A grade or better at GCSE or equivalent is required to study Maths and Physics at A level.

Applicants wishing to join LTC will be considered individually. For UK based students, their estimated grades/examination results and letter of application will guide this decision together with an interview. In addition they will need to provide their previous school reports covering, ideally, the last two years of school.

LTC welcomes students from all over the world. Overseas candidates not taking GCSE examinations will need to take a range of placement tests to assess their suitability for their chosen course. LTC reserves the right to offer an applicant a place on another more suitable course should it become evident that this is required to meet the levels necessary to participate in the full A Level course.

All prospective applicants and their parents/guardians will be invited to discuss their application with the Principal. Each application is carefully considered on an individual basis. In special circumstances, it may be possible to make offers based on a letter of application, school reports, predictions and recommendations.

## **Intensive English (IE) language courses**

LTC offers a wide range of IE language courses, from 2 – 12 weeks or more, some having a more academic focus than others. We are very flexible.

The purpose of these courses is to enable students to develop their English language skills and proficiency and in the case of the Explorer programme, to enable a wide ranging cultural experience while being in the UK.

There are no minimum standards of entry for these courses. The level of English language teaching and learning is pitched at the level of the learners.

Non-UK applicants are asked to include their level of English on the application form and the college will usually ask the agents and/or parents when the enquiry is first received. The results of the entry test ensure that teaching is pitched and directed at the right level.

Grazyna Sutherland  
Principal

Reviewed: August 2016  
Next Review Date: August 2017